

## VBS Volunteer Role Descriptions

Role	Description	When	Hours
<b>Audio Visual Operator</b>	Assist Worship Rally set up; Run A/V during Rally every morning	Before VBS; VBS Week	8:30-9:30 am
<b>Adult Bible Study Lead</b>	Leads an Adult class, using the curriculum.	Before VBS; VBS Week	8:00-12:30 pm
<b>Bible Study Lead</b>	Leads an individual class, using the curriculum, insuring each child is safe & learning.	Before VBS; VBS Week	8:00-12:30 pm
<b>Bible Study Helper</b>	Assists Class Lead with prep, set-up, & class time.	VBS week	8:00 am -12:30 pm
<b>Crafts Helper</b>	Assists Crafts Lead with prep, set-up, & class time.	VBS week	Per craft schedule
<b>VBX Craft</b>	Plans exciting theme-based craft specifically for VBX (Gr. 5th-6th) class , procures supplies, preps & teaches craft.	Before VBS; VBS Week	Per class schedule
<b>Decorations: Artist</b>	Assists Stage Lead with art work needed for stage decoration	Before VBS	
<b>Decorations: Food Truck</b>	Decorate Kitchen window to look like a Food Truck	Before VBS	
<b>Decorations Helper</b>	Assists Stage Lead with building props for stage decoration	Before VBS	
<b>Door Monitor</b>	Monitors access to doors for safety	VBS week	8:00 am -12:30 pm
<b>Parents Outreach Lead</b>	Plans Outreach event for Sunday after VBS	Sunday Celebration	11:00 am -12:30 pm
<b>Follow-up Lead</b>	Plans follow-up activity after VBS week	AWANAs Launch	
<b>Floater</b>	Helper without a specific assignment to help insure adult coverage	VBS week	8:00 am -12:30 pm
<b>Games Lead</b>	Plans exciting theme-based games for each class level, procures supplies, monitors play time	Before VBS; VBS Week	Per games schedule
<b>Games Helper</b>	Assists Games Lead with prep, set-up, & class time.	VBS week	Per games schedule
<b>Missions Lead</b>	Presents the Missions curriculum to each class as a separate rotation	Before VBS; VBS Week	Per Missions schedule
<b>Pre-School Worker</b>	Assists Pre-School Lead with prep, set-up, & class time.	VBS week	
<b>Photographer</b>	Takes photos during VBS among all activities	VBS week	8:00 am -12:30 pm
<b>Prayer Lead</b>	Prays for all aspects of VBS. Distributes the "Prayer Calendar". Leads a prayer walk using the "Prayerwalk Brochure". Assists with the National Day of Prayer for VBS, May 17, 2020.	Before VBS; VBS Week	
<b>Promotions/Social Media Lead</b>	Invites the church and community to participate in VBS. Hangs posters & banners. Distributes flyers; sends newspaper, radio news releases, and social media posting & announcements.	Before VBS	
<b>Registration Lead</b>	Registers children during VBS, manages registration information, makes nametags, keeps daily attendance and decision records.	Before VBS; VBS Week	8:00 am -12:30 pm
<b>Registration Helper</b>	Assists Registration Lead	VBS week	8:00 am -12:30 pm
<b>Safety Team Lead</b>	Insures VBS runs safely & in accordance with RTBC guidelines. Monitors the parking areas, other outdoor areas, and the entrances and exits.	Before VBS; VBS Week	8:00 am -12:30 pm
<b>Snacks Helper</b>	Assists Snack Lead with prep, set-up, & snack time.	Before VBS; VBS Week	Per Snacks schedule
<b>Student Helper</b>	Assists with any activities that need extra attention	VBS week	8:00 am -12:30 pm
<b>Worship Rally Helper</b>	Assists during Worship Rally.	VBS week	8:30-9:30 am
<b>Worship Rally Set Up</b>	Set up A/V for Worship Rally; Be available during Rally every mornin	Before VBS; VBS Week	8:30-9:30 am